

FREQUENTLY ASKED QUESTIONS

2021 COMMENCEMENT

1 -QUESTION: “I’m planning to graduate. What do I do first?”

1. Prospective curriculum graduates must submit the *Application for Graduation* form. The form can be submitted electronically through the student’s Self Service account (*Application for Graduation* under the *Academic Planning Section*) or can be submitted at the Student Success Office located on the first floor of the Gee Building. **This form must be submitted in order to graduate; graduation is not an automatic process.**
2. Take the completed form to the Admissions Office and pay the appropriate fee at the Cashier’s Office, located on the first floor of the Gee Building. The \$25.00 fee includes the processing cost of **one (1) degree, one (1) degree cover, and the cap and gown.**

There is a \$6.00 charge for each additional degree ordered. Payment cannot be made online at this time. For more information, contact the ACC Business Office at 336-506-4141.

2 -QUESTION: “What’s the deadline for completing the Application for Graduation and paying the graduation fee?”

- Fall graduates must have completed their *Application for Graduation* form by December 4, 2020 and pay the graduation fee by April 28, 2021.
- Spring graduates must complete their *Application for Graduation* form by March 1, 2021 and pay the graduation fee by April 28, 2021.
- Summer graduates must complete their *Application for Graduation* form by April 6, 2021 and pay the graduation fee by April 28, 2021.

3 -QUESTION: “How do I order my cap and gown?”

- Visit <https://alamance.shopoakhalli.com> to order your cap and gown.

4 -QUESTION: “What’s the deadline for ordering my cap and gown?”

- There are **two** options this year for deadlines
 - Pick up on campus at Cap and Gown Event deadline for ordering is **March 22, 2021**
 - If having shipped to home for a fee (please see Oak Hall ordering site) deadline is **April 30, 2021**

5 -QUESTION: “When and where do I pick up my cap and gown if I did not pay for it to be shipped to a personal address?”

- Cap and Gown Event: April 30, 2021 11:00 am- 2:00 pm and 4:00 pm – 7:00 pm

Please bring paid graduation receipt and photo ID to receive cap and gown. Any cap and gown not picked up will be sent to the Business Office.

6 -QUESTION: “I expect to graduate with honors. Will I receive an honor cord?”

- Honor cords will be distributed at the Cap and Gown Event on April, 30th. If unable to pick up at this event, please contact your department head.

“How to do I qualify to graduate with honors?”

Students who have a cumulative grade point average of 3.8 (rounded) or higher at the time of Commencement will be given a gold honor cord signifying High Honors and students with a cumulative grade point average between 3.3 (rounded) and 3.744 (rounded) will be given a silver honor cord signifying Honors.

7 -QUESTION: “Where and when is the commencement ceremony?”

- When: Friday, May 14, 2021
- Time: 7:00 p.m.
- Where: Virtual Ceremony: see the colleges website and social media for link to ceremony.

8-QUESTION: “I am not participating in the commencement ceremony. How do I get my diploma?”

- Diplomas will be mailed one week after graduation requirements are completed.

9 -QUESTION: “I forgot to order my cap and gown. What do I do now?”

- The Business Office will have a limited surplus of caps and gowns. Once you have paid your graduation fee, you may pick up a cap and gown at the Business Office after April 30, 2021. Please be aware that your correct size may not be guaranteed in this circumstance.

10 -QUESTION: “Who do I contact if I have additional questions?”

Graduation Application Status: penny.vaughn@alamancecc.edu

Graduation Fee Payment: Business Office – 336-506-4141

Cap/Gown Pick-Up: donna.pruitt@alamancecc.edu

Cap/Gown Pick-Up after April 30th: hbcrabtree952@alamancecc.edu

General Commencement Questions: commencement-feedback@alamancecc.edu