

READ CAREFULLY

Completing the Minor Applicant Release Form

- Complete each line on the Release form.
- Signatures required:
 - Out of public or charter school:
 - Parent or Legal Guardian (must be notarized)
 - Superintendent

Out of home school:

- Parent or Legal Guardian (must be notarized)
- Designee of the home school

NOTE: Applicants suspended or dismissed from public or charter school deemed by the college to be a serious threat will not be allowed to enter any ACC Academic and Career Readiness Program before their 18th birthday or the term of his/her suspension/dismissal is over. Applicants who are denied admission for this reason may make a written appeal to the ACR Director to review the appeal and make a decision regarding admission.

- Adult High School Diploma Program applicants - obtain an Official Transcript (in sealed envelope) from the last school attended. DO NOT OPEN THIS ENVELOPE!
- HSE Program applicants - no transcript needed.
- Call 336-506-4376 to set up a meeting concerning the Driver's License Law.
- Parent/Legal Guardian (if Legal Guardian, bring legal documentation of custody) who signed the Release Form must attend the Driver's License Law meeting with the applicant.
- Bring the following to the meeting:
 - ✓ **COMPLETED Release Form**
 - ✓ **Picture Identification Card (license/permit OK)**
 - ✓ **Social Security Number**
 - ✓ **Official transcript from last school (if interested in AHS)**
- Appointments for HSE or AHS Registration/Orientation will be made after the meeting.

Request Form
Admission of Minors with Special Needs
Must be completed by Parent or Legal Guardian

Name of Parent/Legal Guardian: _____

Name of Student: _____ **Student's Birthdate:** _____

Parent's Address: _____

City

State

Zip

Parent's Work Phone: (____) _____ **Parent's Home Phone:** (____) _____

My son or daughter officially withdrew from public school on _____ (date), and I am requesting that he/she be admitted to Alamance Community College Academic and Career Readiness Program. I have attached documentation for one or more of the special needs described below.

Please check the special need to be considered:

- Single parenthood (pregnancy or childcare – must be documented by a physician's statement or a birth certificate).
- Medical Considerations (must be necessary to the financial well-being of the family and be documented by proof of employment and a financial statement).
- Full-time employment (must be necessary to the financial well-being of the family and be documented by proof of employment and a financial statement).

Please explain briefly explain the circumstances of your request. Supporting documentation must be attached.

Signature of Parent/Legal Guardian: _____ **Date:** _____

Please return to:

Dropout Prevention Director
Alamance-Burlington School System
1712 Vaughn Road
Burlington, NC 27217

Coordinator of Adult High School
& Assessment / Driver License Program
Alamance Community College
1247 Jimmie Kerr Road
Graham, NC 27253