

# WebAdvisor

POWERED BY DATATEL

WebAdvisor is an online tool that will allow you to access the following student information:

- Unofficial transcript
- Advisor information
- Grades
- Course section lookup
- Program evaluation
- Online registration
- Placement testing scores
- Transcript requests
- Class schedule
- Financial aid status
- Student profile

## Follow the steps below to set up your personal ACC WebAdvisor account:

1. Click on the **WebAdvisor** toolbar on ACC's Web site: **www.alamancecc.edu**
2. Click on **What's My User ID?** to obtain your user name. Once you receive your username, click **OK**, then click the **MAIN MENU** toolbar at the top of the page.
3. Click on **"My ACCess"** to activate your WebAdvisor account.
4. Log in using your **Username** and **Password** (Your initial password is your 7-digit student ID number). You will then be prompted to change your password.
5. Answer the security challenge questions, then **"SUBMIT:"**
6. Click on the **WEBADVISOR** link to access your student information on WebAdvisor.
7. Click the **LOG IN** toolbar at the top of the page and log in using your Username and **NEW** Password.
8. To access your student information, click on the **Students** toolbar on the right.

You're connected to *WebAdvisor!*

WebAdvisor for Students - Mozilla Firefox

File Edit View History Bookmarks Tools Help

https://webadvisor.alamancecc.edu/WA/WebAdvisor?TOKENIDX=4647878228&type=M&constituency=WE

Most Visited Getting Started Latest Headlines ACC help! Upload Grades

Alamance Community College

LOG OUT MAIN MENU STUDENTS MENU CONTACT US

CURRENT STUDENTS - WebADVISOR FOR STUDENTS MENU Welcome Elizabeth Brehler!

The following links may display confidential information.

**User Account**

- [My ACCess](#)
- [What's my User ID?](#)
- [Forgot your password?](#)

**Financial Aid**

- [Financial aid status by year](#)
- [Financial aid status by term](#)
- [Financial aid award letter](#)

**Communication**

- [Email My Advisor\(s\)](#)

**Registration**

- [Search for Sections](#)

**Academic Planning**

- [Program Evaluation](#)

**Academic Profile**

- [Grade Point Average by Term](#)
- [Transcript](#)
- [Test Summary](#)
- [Transcript Request](#)
- [Transcript Request Status](#)
- [My class schedule](#)
- [My profile](#)

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Done webadvisor.alamancecc.edu

# ACCess E-mail

Once you set up your **WebAdvisor** account (see reverse side), you may activate your *ACCess E-mail* account. Your *ACCess E-mail* account is created on the first day of the semester that you are actively registered for classes. Accounts may take up to 24 hours to become active after creation.

**Remember, this account will be the official online communications tool of the college.**

## ***How to set up your ACCess E-mail account***

1. Go to **<http://access.alamancecc.edu>**
2. Click **Sign in** by the red envelope (under the E-mail column).
3. Your ACCess E-mail **Username** will be the same as your WebAdvisor Username. Your initial **Password** is your 7-digit student ID number. (Your student ID number is listed on your official ACC "Welcome Letter" as well as your registration statement.) You will be required to create a new password at your first log in.

***You're connected to ACCess E-mail!***

## ***Lost or forgotten passwords***

If you are having difficulty with your *ACCessE-mail* password, please follow the instructions on the Web site listed above to have it reset. The password will be reset to your 7-digit student ID number.

Your **ACCess E-mail** account will be the official online communications tool that the college will use to communicate with you about:

- Availability of grades online
- Early registration dates
- College closings and delays
- Exam schedules
- Special events and activities
- Other important notices

\* *ACCess E-mail* is powered by Google and is provided to ACC students as a service. The college reserves the right to suspend or remove user accounts at any time.