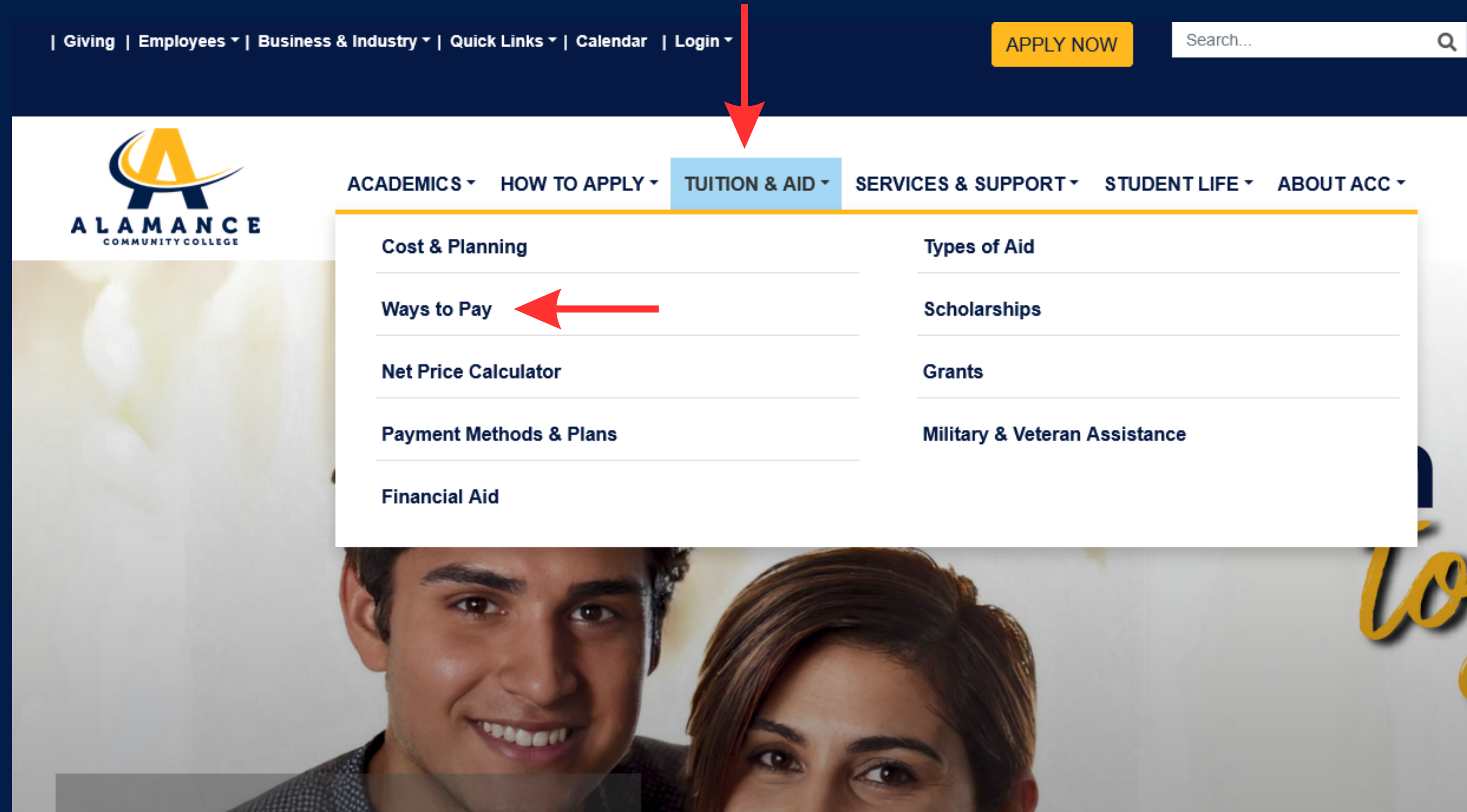


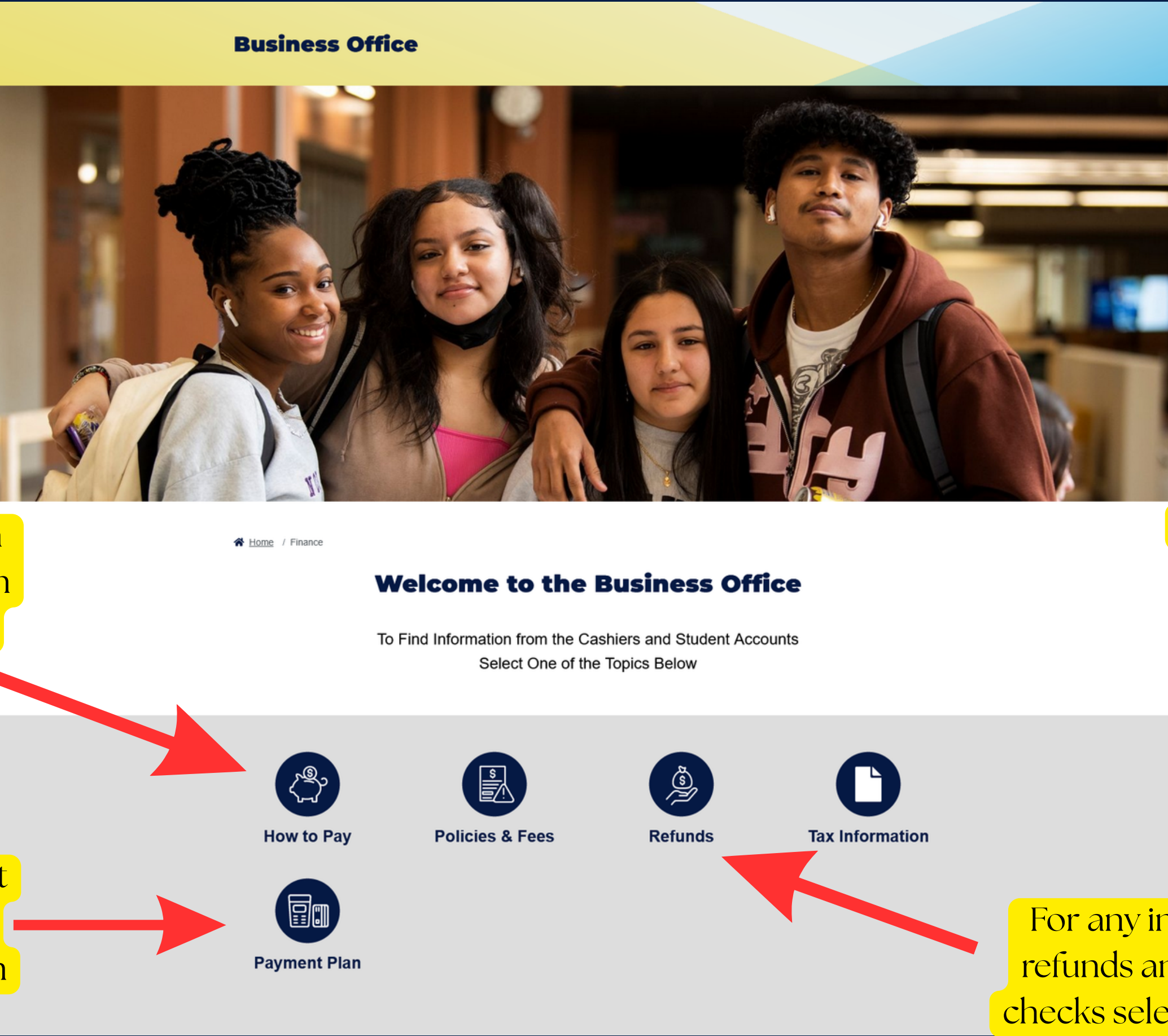
WHERE TO CONNECT WITH THE BUSINESS OFFICE



Navigate to the ACC homepage at www.alamancecc.edu.
You will hover over the Tuition & Aid tab > then select Ways to Pay



After selecting “Ways to Pay” you will be directed to ACC’s official Business Office Page



To make a payment (online or in person) or set up a payment plan you will then need to select the “How to Pay” option.

To learn how to set up a payment plan and ways to enroll you will select the “Payment Plan” option

From the business homepage you will see five tabs: How to Pay, Policies & Fees, refunds, Tax Information and Payment Plan

For any information regarding refunds and methods of refund checks select the “Refund” option

How To Pay Section

When you select the “How to Pay” option you will see the different methods of payments offered at ACC

Students have the ability to make payments either online with a credit/debit card OR In person at the S Building Room 218 on campus

To learn how to set up your payment plan through TouchNet you will select the payment plan hyperlink

The screenshot shows the 'Payment' section of the Alamance Community College website. At the top, a yellow banner reads 'Payment'. Below it, a breadcrumb trail shows 'Home / Finance / Payment'. A dark blue sidebar on the left, titled 'IN THIS SECTION...', lists links: 'Ways to Pay', 'Payment Plans', 'Policies and Fees', 'Refunds', 'Tax Information', and 'Course Fees'. The main content area is titled 'How to Pay' and features a light gray box with a money bag icon and the text 'How much do I owe?'. Below this, three payment methods are listed: 'Online' (with a red circle around the heading and text), 'In Person' (with a red circle around the heading and text), and 'Sponsorships'. A 'Payment Plan' section is at the bottom. A red arrow points from the 'In Person' text to the 'Cashiers Office' contact information box on the left. Another red arrow points from the 'Payment Plan' text to the 'Payment Plan' section. A 'QUESTIONS? CONTACT US.' box is also visible on the left. A blue circular button with an upward arrow is in the bottom right corner.

Payment

Home / Finance / Payment

IN THIS SECTION...

- Ways to Pay
- Payment Plans
- Policies and Fees
- Refunds
- Tax Information
- Course Fees

How to Pay

How much do I owe?

Online
Make online payments with a credit or debit card

In Person
Make in person payments in the S Building on Campus

Sponsorships
Students paying with a sponsorship must have authorization on file with Alamance Community College. You or your sponsor must email proof of authorization each semester to bizoffice@alamancecc.edu

Payment Plan
Alamance offers payment plans through TouchNet. [Click here to learn more about payment plans and TouchNet.](#)

QUESTIONS? CONTACT US.
Cashiers Office
336-506-4141
Location
S-Building Room 218

Refunds Section

On this page you will see information regarding how refunds will be distributed and any additional questions students have regarding scheduling of refunds and bank account input errors.

Refunds

[Home](#) / [Finance](#) / Refunds

IN THIS SECTION...

- Ways to Pay
- Payment Plans
- Policies and Fees
- Refunds
- Tax Information
- Course Fees

QUESTIONS? CONTACT US.

Cashier Office
☎ 336-506-4111
Location
S-Building Room 101

Refunds



Check by mail

Refund checks will be mailed to students at the address listed in Self-Service



Direct Deposit

Refunds will be directly deposited into the student's bank account

Please note: ACC does not partner with any banks to offer/provide banking services to students. However, all checks are printed on Wells Fargo checks and students are encourage to go to Wells Fargo to exchange their refund checks.

Financial Aid Refund Schedule

Student Refund Schedule

I entered my bank account information incorrectly

I am receiving a paper check and did not update my address.

Policies & Fees Section

This section shows students policies for course fees, payment plans and refunds.

Please Note: Business Office Holds are placed on student accounts with an outstanding, past-due balance. Current students can see their balances in their Self-Service account. Former students can contact the Cashier's Office to find out their outstanding balance.

Policies and Fees

Home / Finance / Policies and Fees

IN THIS SECTION...

- Ways to Pay
- Payment Plans
- Policies and Fees**
- Refunds
- Tax Information
- Course Fees

QUESTIONS? CONTACT US.

Cashiers Office
☎ 336-506-4141
Location
S-Building Room 218

Policies and Fees

[Course Fees](#)

[Equitable Access Course List](#)

Payment Policy

A student account is considered to be fully registered for a semester when one or more of the following criteria has been met:

- Balance has been paid in full and the student account shows a balance of \$0.00 for the term.
- Sufficient pending Financial Aid to cover the cost of qualified tuition and fees, as shown in Self-Service.
- Sponsorship is on file with the Business Office and any remaining balance left on the account has been paid.
- A payment plan has been set up and verified, with the opening charges having been paid in full.

Refund Policy - Tuition

The college will adhere to State Government Policies regarding the refunding of student tuition and fees:

- 100% of tuition and fees will be refunded if the student withdraws prior to the first day of the academic semester, as noted in the Calendar.
- 100% of tuition and fees will be refunded if the student is enrolled in a course that is cancelled due to insufficient enrollment.
- 75% of tuition will be refunded if the student officially withdraws from classes prior to or on the 10% point of the semester.

Should a student, having paid the required tuition for a term, die during that term (prior to or on the last day of examinations), all tuition and fees for that semester may be refunded to the estate of the deceased. This is state policy, as stated in the North Carolina Administrative Code, Chapter 23 2D.0202.

Tax Information Section

For any questions or concerns about 1098-T students can find all the information needed regarding taxes

Please consult a qualified tax expert for advice on computing, claiming, or determining qualification for any tax benefit mentioned on this website. Students or their parents may qualify for The American Opportunity Education Tax Credit or the Lifetime Learning Tax Credit..

Tax Information

[Home](#) / [Finance](#) / [Tax Information](#)

IN THIS SECTION...

- Ways to Pay
- Payment Plans
- Policies and Fees
- Refunds
- Tax Information
- Course Fees

QUESTIONS? CONTACT US.

Cashiers Office
☎ 336-506-4141
Location
S-Building Room 218

Tax Information

Educational Tax Credit Information (1098-T)

Please Note: The information provided on ACC's website is not tax advice. It is offered only as general information for ACC students and their families. Please consult a qualified tax expert for advice on computing, claiming, or determining qualification for any tax benefit mentioned on this website. Students or their parents may qualify for The American Opportunity Education Tax Credit or the Lifetime Learning Tax Credit.

What is a 1098-T?

What fees are reported on the 1098-T?

What semester payments are on the 1098-T?

When will my Form 1098-T be available for the current tax year?

Can I get a copy of the prior year's 1098-T?

Why did I not get a form 1098-T?

Was a copy of my 1098-T sent to the IRS?

I think the information reported on my form 1098-T is incorrect.

What is Alamance Community College's Tax ID Number?

To contact the Business office for any questions or concerns you can call the office at 336-506-4141 or you can stop by the office in the S Building Room 218

Fall and Spring Hours

Monday – Friday

8 AM – 5 PM

Summer Hours

Monday – Thursday 7:30 AM – 5:30 PM

Friday

8 AM – 12 PM

QUESTIONS? CONTACT US.

Cashiers Office

☎ 336-506-4141

Location

S-Building Room 218