Welcome to Alamance Community College
Academic Divisions

**Arts & Sciences**
- University Transfer
- Biotechnology

**Industrial & Graphics Technologies**
- Advertising & Graphics Design
- Air Conditioning, Heating, & Refrigeration
- Automotive
- Carpentry
- Computerized Machining
- Horticulture
- Industrial Systems Technology
- Mechanical Drafting
- Welding

**Health & Public Services**
- Animal Care Technology
- Cosmetology
- Criminal Justice
- Dental Assisting
- Early Childhood Education
- Fire Protection
- Medical Assisting
- Medical Lab Technology
- Nursing
- Nursing Assisting

**Business Technologies**
- Accounting
- Business Administration
- Computer Information Technology
- Culinary
- Office Administration
- Medical Office Administration
- Networking Technology
- Web Technologies
Important Documents For Your Success at ACC

• ACC General Catalog
• ACC Student Handbook

A link to the catalog and handbook can be found at: https://www.alamancecc.edu/academic-programs/

• Parking/Security information
https://www.alamancecc.edu/safety-and-security/
The ACC General Catalog

• Includes college policies and information
• Contains your program/curriculum plan of study
• Provides course descriptions for all courses taught at ACC
• Serves as the “contract” between you and ACC
• Contains a directory of college staff/faculty
The ACC Student Handbook

• **College Calendar** – The calendar contains a list of important dates.

• **FERPA** – You have a right to privacy. ACC releases only directory information without your written consent.

• **Student Code of Conduct** – ACC expects students to behave in ways that are conducive to education.

• **Grievance Procedures** – Your rights as a student are protected. Student perceiving unfair treatment should contact the Dean of Student Development.
Security

• 24 hours/day, 365 days/year
• Emergency numbers
  – Ext. 2286 if on campus
  – (336) 506-4286 if off campus
  – Parking lot phones
• Parking Decals
  – Located at information desk in main building
• Maps/Buildings
Online Resources at ACC

• **ACCess E-Mail Account**
  - All official communication from ACC will be sent to your ACCess email account.

• **WebAdvisor (online student account)**
  - Transcripts
  - Grades
  - Registration
  - Payments
  - Student Profile
  - Advisor Information

Setup your My ACCess account now:
https://webadvisor.alamancecc.edu/WA/WebAdvisor?&TYPE=M&PID=CORE-WBMAIN&TOKENIDX=2211773614
Academic Advisors

• You are assigned an academic advisor specific to your program of study. *Get to know that person.* You must meet with your advisor prior to registering for classes each semester.

• You may view your academic advisor’s name on your WebAdvisor account.
Academic Advising Center

• Provides advising assistance for students
• Provides information about transferring to a four-year university
• Is located in the Main Building near the ACC Bookstore

Learn more about the services/hours of the Advising Center:
https://www.alamancecc.edu/services-for-students-site/advising-and-transfer/academic-advising-center/
Other College Services

• Learning Resource Center (LRC) – Library
  https://www.alamancecc.edu/library/

• Academic Skills Lab (free tutoring)
  https://www.alamancecc.edu/services-for-students-site/tutoring/

• Writing Center

• ACC Bookstore
  https://www.alamancecc.edu/services-for-students-site/bookstore/

• ACC Childcare Center
  https://www.alamancecc.edu/services-for-students-site/child-care-center/
College Clubs/Societies – Get Involved

• Student Government Association (SGA)
• Program Clubs
• Honor Societies
• Cultural Clubs
• ACC Ambassadors

For more information about student activities and clubs at ACC, visit: https://www.alamancecc.edu/campus-life-and-student-activities-site/
Financial Aid

• When to apply – Complete FAFSA each spring once your income taxes are prepared.

• Financial Aid staff (Gee Bldg.) can assist you with:
  – Completing the FAFSA application
  – Identifying scholarships and other aid that may be available

**Note**: Dropping or failing courses may affect your eligibility for future financial aid.

For more information on financial aid, visit: [https://www.alamancecc.edu/financial-aid/](https://www.alamancecc.edu/financial-aid/)
Tuition Refunds After the Semester Begins

• Tuition is refunded at 75% up to the 10% point of the class.

• The tuition refund policy is set by the N.C. Legislature. The college is required to adhere to this policy.
Disability Services

• Students with disabilities should contact the Special Needs Coordinator.

• Proper documentation is required.

• Special Needs/Disabilities Coordinator:
  – Ms. Monica Isbell
  (336) 506-4130
  Gee Building
Student Services

• Located on the first floor of Gee Building

  – Admissions
  – Placement Testing
  – Counseling
  – New student advising
  – Registration
  – Grades
Distance Education

Taking online courses at ACC? Find out more about the distance education process:

https://www.alamancecc.edu/online-and-distance-education/
Attendance

• Students are expected to attend class regularly.

• Some programs have very strict attendance polices. The course syllabus will have specific information about class attendance requirements.
Registration

• Admissions counselors in the Student Development Office can assist new students with the registration process.

• Current students must meet with their academic advisor each semester before registering for courses.

• Registration dates are posted on the college’s website.

For more information on registration at ACC, visit: https://www.alamancecc.edu/admissions-site/registration/
Be a Successful Student

IN SUMMARY:

• Get to know your academic advisor.
• Register early.
• Become familiar with services at the college.
• Be aware of academic policies.
• Have good study skills.
• Get involved with your studies and the college.
THANK YOU FOR CHOOSING ACC