



Hello Future Student,

We are excited about your interest in the EMR program here at Alamance Community College. I am writing to you today to tell you a few things you should know about our program before you arrive for the first-class session.

The EMS Department is located on ACC's main campus in Graham. We are located on the second floor of the B-Building. Please come by my office (**B-203A**), or schedule a zoom meeting, before the semester begins to say hello or ask any questions. My door is always open.

This course is designed to prepare the student for certification as an Emergency Medical Responder (EMR), as defined and recognized by the NC Office of EMS and the National Registry of Emergency Medical Responders (NREMR). The course content includes the knowledge and skills necessary to provide emergency medical care at the basic life support level with an emergency service or other specialized service.

### **Registration Process:**

1. **Complete a registration form** – forms can be obtained from the EMS program's website. <https://www.alamancecc.edu/workforce-development/public-safety/emergency-medical-services/emergency-medical-responder/index.php>
2. **Complete registration and pay tuition and fees (\$198.00, if fee exempt \$18.00)** – classes have a maximum capacity of 24 students. It is highly encouraged to complete these registration forms as soon as possible as seats are competitive and will only be guaranteed upon receiving a full payment.
3. **Submit an official transcript** –Email transcripts to: [accemsdept@alamancecc.edu](mailto:accemsdept@alamancecc.edu)

### **EMR Prerequisites:**

- The student must be at least 17 years of age on or before the official end date of the course.
- Possession of a high school diploma, high school equivalency, or successful completion of an exam assessing basic reading comprehension skills at a minimum at the tenth-grade level.

### **EMR Required Materials:**

- Textbook: AAOS Emergency Medical Responder: Your First Response in Emergency Care, Seventh Edition: \$1 00.00- \$110.00  
(Purchased from Amazon, or Jones & Bartlett website)
- Platinum Planner EMR: \$25.00  
(Purchased via Platinum Planner)
- EMS Testing Access: \$25.00  
(Purchased via Platinum Planner)

### ***Required Equipment:***

Stethoscope



Watch with second hand  
Pen & notepad  
Laptop/Smartphone

***Required Documentation:***

- Official Transcript—College, High school transcript or have a GED.
- **Please send to [accemsdept@alamancecc.edu](mailto:accemsdept@alamancecc.edu) or** completion of a reading assessment test showing a minimum of a 10<sup>th</sup> grade reading comprehension level.
- Letter of Affiliation, if applicable for fee waiver
- Copy of Driver's License

If your transcript is on file at ACC, you must notify the program director via the email listed above before the orientation session. **Do not send an official transcript through the mail**

***Traffic Incident Management Certificate:*** Due in Moodle by **May 11, 2024**

To earn credit for each program, you must view the program in its entirety and pass the Skills Challenge test. Once you earn credit for all ten programs, you will be able to download a special certificate that is the equivalent of completing the National Traffic Incident Management Responder Training Program.

When you have completed all the programs, expand the Dashboard by clicking the small arrow, Then, click National TIMS Training Certificate to download your certificate. Once you have earned the certificate, it will be listed in your transcript. If you have any technical problems, please file a support ticket.

The ten RSLN programs required for the National TIM Training Certificate are:

1. ***Advanced Warning:***  
[https://learning.respondersafety.com/Training\\_Programs/Advance\\_Warning.aspx](https://learning.respondersafety.com/Training_Programs/Advance_Warning.aspx)
2. ***Blocking Procedures at Roadway Incidents:***  
[https://learning.respondersafety.com/Training\\_Programs/Blocking.aspx](https://learning.respondersafety.com/Training_Programs/Blocking.aspx)
3. ***High Visibility Innovations:***  
[https://learning.respondersafety.com/Training\\_Programs/High\\_Visibility\\_Innovations.aspx](https://learning.respondersafety.com/Training_Programs/High_Visibility_Innovations.aspx)
4. ***Manual on Uniform Traffic Control Devices:***  
[https://learning.respondersafety.com/Training\\_Programs/Manual\\_on\\_Uniform\\_Traffic\\_Control\\_Devices\\_MUTCD.aspx](https://learning.respondersafety.com/Training_Programs/Manual_on_Uniform_Traffic_Control_Devices_MUTCD.aspx)
5. ***Move It or Work It:***  
[https://learning.respondersafety.com/Training\\_Programs/Move\\_It\\_or\\_Work\\_It.aspx](https://learning.respondersafety.com/Training_Programs/Move_It_or_Work_It.aspx)



6. *See and Be Seen – Emergency Lighting Awareness:*  
[https://learning.respondersafety.com/Training\\_Programs/See and Be Seen Emergency Lighting Awareness.aspx](https://learning.respondersafety.com/Training_Programs/See_and_Be_Seen_Emergency_Lighting_Awareness.aspx)
7. *Special Circumstances – Safe Operations for Vehicle Fires:*  
<https://learning.respondersafety.com/Clusters/National-TIM-Training-Certificate.aspx>
8. *Special Hazards:*  
[https://learning.respondersafety.com/Training\\_Programs/Special Hazards.aspx](https://learning.respondersafety.com/Training_Programs/Special_Hazards.aspx)
9. *Termination:*  
[https://learning.respondersafety.com/Training\\_Programs/Termination.aspx](https://learning.respondersafety.com/Training_Programs/Termination.aspx)
10. *Traffic Incident Management – Incident Command Management:*  
[https://learning.respondersafety.com/Training\\_Programs/Traffic Incident Management Incident Command Management.aspx](https://learning.respondersafety.com/Training_Programs/Traffic_Incident_Management_Incident_Command_Management.aspx)



**Schedule:** The program reserves the right to modify the schedule up as needed. Any changes made to schedule after the first day of class will be discussed with the students, prior to a final decision being made. Changes will be posted to Alamance Community College Moodle platform.

**All in Person Classes**

<u>Date</u>	<u>Day</u>	<u>Time</u>	<u>Topic</u>	<u>Hours</u>
3/21/24	Thursday	6p-10p	Course Orientation Chapters 1 EMS Systems Chapter 2 Workforce Safety and Wellness	4
3/23/24	Saturday	9a-1p 2p-6p	Chapter 3 Lifting and Moving Patients Chapter 4 Medical, Legal, and Ethical Issues Lifting & Moving Lab  Scene Safety Lab	8
3/28/2023	Thursday	6p-10p	Chapter 5 Communication and Documentation Chapter 6 The Human Body	4
3/30/2023	Saturday	9a-1p 2p-6p	<b>NO CLASS</b>	
4/4/2024	Thursday	6p-10p	Review for Exam <b>EXAM 1 (Ch 1-6)</b> Medical Term	4
4/6/2024	Saturday	9a-1p 2p-6p	Chapter 7 Airway Management Chapter 8 Professional Rescuer CPR AHA CPR	8
4/11/2024	Thursday	6p-10p	<b>Exam 2 Airway (Ch.7-8)</b> Chapter 9 Patient Assessment	4
4/13/2027	Saturday	9a-1p 2p-6p	Cont'd Chapter 9 Patient Assessment Patient Assessment Lab Vitals Sign Lab	8



			Chapter 10 Medical Emergencies Scenarios	
4/18/2024	Thursday	6p-10p	<b>Exam 3 (Ch 9)</b> Medication Administration part 1	4
4/20/2024	Saturday	9a-1p 2p-6p	Chapter 11 Poisoning and Substance Abuse Chapter 12 Behavioral Emergencies Medication Admin Part 2 Chapter 13 Environmental Emergencies  Medical Emergency Scenarios	8
4/25/2024	Thursday	6p-10p	Review for Exam <b>Exam 4 (Ch 10-13)</b>	4
4/27/2024	Saturday	9a-1p 2p-6p	Chapter 14 Bleeding, Shock, and Soft-tissues Injuries Chapter 15 Injuries to Muscles and Bones  Trauma Lab (splinting, hemorrhage control) Trauma Scenarios	8
5/2/2024	Th	6p-10p	Review <b>Exam 5 (Ch 14-15)</b> Chapter 16 Childbirth	4
5/4/2024	Saturday	9a-1p 2p-6p	Chapter 17 Pediatric Emergencies Chapter 18 Geriatric Emergencies  Pediatric and Geriatric Scenarios	7
5/9/2024	Th	6p-10p	Review for Exam <b>Exam 6 (Ch 16-18)</b>	4
5/11/2024	Saturday	9a-1p 2p-6p	Chapter 19 Transport Operations Chapter 20 Vehicle Extrication and Special Rescue	8



			Chapter 21 Incident Management	
5/16/2024	Th	6p-10p	MCI Project Exam Review <b>Exam 7 (Ch.19-21)</b> Skills Review	4
5/18/2024	Sa	9a-1p 2p-6p	Skills Exam TSOP Review	8
5/23/2024	Th	6p-10p	Final Exam	4
5/25/2024	<b>Sa</b>		<b>NO CLASS</b>	
5/30/2024	Th	6p-10p	TSOPS	4
6/1/2024	Sa	9a-1p 2p-6p	TSOPS	8

In Person            115  
**TOTAL                115**

I look forward to working with you as you explore the opportunity to become an EMR.

Sincerely,

Kimberly Jeffries  
 EMS Continuing Education Coordinator  
 Alamance Community College  
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