



Application for Graduation

Name _____ SSN/ID _____

Street Address _____ City _____

State _____ Zip _____ Home Phone _____

Which semester do you expect to complete requirements? Fall Spring Summer 20_____

How many degrees/diplomas/certificates are you applying for? _____ (Please list below)

Your name will appear in the graduation program only at the highest degree level.

Associate Degree _____

Diploma _____

Certificate _____

GRADUATION FEES: \$25.00 – This includes the processing of (1) degree, (1) degree cover, and the cost of the cap and gown. There is a \$6.00 charge for each additional degree/diploma/certificate ordered. Payments are due by the end of the semester in which the student applies. If you are disapproved for graduation, you will receive a full refund. You must order your cap and gown online at:

<http://www1.herffjones.com/college/graduation/index.cfm>

Student Signature _____ Date _____

When you have completed this form, please submit it to Student Development.

NOTIFICATION OF GRADUATION STATUS BELOW:

FOR OFFICE USE ONLY <u>GRADUATION STATUS</u> Pre-Approved pending successful completion of currently enrolled courses Fully Approved Disapproved (See attached evaluation for reasons) A new application <u>must</u> be submitted if you would like to be re-evaluated.	Total Fee \$ _____	1	\$25.00
		2	\$31.00
		3	\$37.00
		4	\$43.00
		5	\$49.00
		6	\$55.00
		7	\$61.00
		8	\$67.00
		9	\$73.00
		10	\$79.00

OFFICIAL COPIES OF HIGH SCHOOL, COLLEGE TRANSCRIPTS, GED OR ADULT HIGH SCHOOL DIPLOMA MUST BE ON FILE BEFORE DEGREES WILL BE MAILED.