

Crime Log Instructions

Crime log case numbers do not run sequentially. The Alamance Community College Public Safety Department assigns a case number for all reportable activities, both criminal and non-criminal. Only case numbers generated for criminal activity are listed in the crime log.

The crime log classification will not match the crime statistics, as the crime log is compiled using the Federal Uniformed Crime Reporting Summary Reporting definitions and standards and the National Incident Based Reporting System definitions as required by the Clery Act.

Hard copies of the Crime Logs are also available at the Public Safety Office, Main Campus and at the Public Safety Desk, Dillingham Campus during normal business hours.

According to Federal Law, an institution may withhold any of the required fields of entry, i.e. the nature, date, time, location and/or disposition if any of the following conditions apply:

1. The disclosure is prohibited by law
2. If disclosure would jeopardize the confidentiality of the victim.
3. If disclosure would jeopardize an ongoing criminal investigation or the safety of an individual
4. If disclosure would cause a suspect to flee or evade detection
5. If disclosure would result in the destruction of evidence

Crime Log Disposition Definitions (effective February 1, 2023)

The following is an explanation of the terminology used to complete the Disposition section of the ACC Crime Log.

Open Case: The case is currently being investigated by ACC Public Safety.

Unfounded: The case is determined through investigation to be false or baseless. No offense occurred nor was attempted.

Closed. Referred to HR Department: The case is referred to ACC Human Resources Services Department. This department will review the case and determine if disciplinary action will be initiated for faculty/staff.

Closed. Referred to Outside Agency: The case is being investigated by a law enforcement agency other than ACC. The specific agency will be identified in the disposition.

Closed. Referred to Student Success: The case has been forwarded to the Student Success Office. That office is responsible for reviewing the case and for determining whether or not the student(s) involved will be charged with a violation(s) of the Student Code of Conduct.

Closed. Referred to Title IX Coordinator/Office: The case has been forwarded to the Title IX Coordinator/Office. That coordinator/office is responsible for reviewing the case and for determining whether or not a Title IX Investigation is warranted and/or whether any other action will be taken to resolve the case.

Closed. Victim Declined to Prosecute: The victim decided not to press charges or follow through with criminal process.

Closed. Public Space: Closed. Case occurred on public property within the campus boundaries. ACC Public Safety did not investigate the case.

Closed. Off campus incident: Case occurred off campus and is not within the College's jurisdiction. ACC Public Safety did not investigate the case.

Closed. Subject barred: The subject(s) has been added to the No-Trespass list, which restricts the subject from entering or accessing any ACC property. A return to campus may result in that person's arrest for trespassing.

Closed. Subject charged: The subject(s) has been arrested.

Closed. Exhausted all leads: Case has no solvability.

Closed. No further action required: Further investigative action is not required.